

# INVITATION TO BID

## TENDER NOTICE FOR NEW ROADS, PARKING AND RECEPTIONS BREMBO'S FACTORY DĄBROWA GORNICZA (PL)

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## INTRODUCTION

Brembo will change the setting of viability, parking and reception gates at its factory in Dabrowa Gornicza, Poland. The project requires the demolition of some constructions, previously done, and the construction of new works.

The area affected by the works corresponds approximately to 26.000 m<sup>2</sup>.

Due to this project Brembo invites qualified suppliers to submit a request for being involved into bid procedure, in accordance with below mentioned requirements.

Tenders will be divided in two main areas: “Civil works” and “Electrical and mechanical equipment”.

## THE PROJECT

### **1.1 DESCRIPTION OF CIVIL WORKS**

- 1.1.1 The southern car parking and part of the southern truck parking will be demolished to improve the traffic arrangement in the area of investment. The existing rainwater and sewage networks will be removed and re-built to fit the new layout. A new wall will be built in place of the existing at the southern boundary.
- 1.1.2 The southern truck parking will be partially demolished to recover some drainage area. The rest will be used as an internal traffic road for trucks.
- 1.1.3 Some of the southern roads will be partially demolished to recover some drainage area and to improve the traffic arrangement in the area of investment. The existing rainwater and sewage networks will be removed and re-built to fit the new layout.
- 1.1.4 Some of the southern green areas will be partially converted to truck roads to fit the new layout; including the installation of new rainwater and sewage networks.
- 1.1.5 A new car parking, with bus parking too, will be realized in the west area, close to ulica Toruńska. The car parking will be equipped with a new rainwater network and it will satisfy the minimum requirements for the factory, according to the polish laws.
- 1.1.6 The oldest reception guard-house, at the eastern entrance, on Roździeńskiego Walentego will be demolished to improve the traffic arrangement in the area of investment. In place of it a new guard-house will be built along the asphalted road, where there is the the truck parking. This gate will be used by the trucks that must go to the foundry. With the new building, also new rainwater and sewage networks will be implemented.
- 1.1.7 At the western entrance, on ulica Toruńska, the main reception / guard-house will be constructed. That gate will work as the entrance for employees, going to the new car parking, and as the entrance for the trucks that go to the machining shop and shipping warehouse. With the new building, also new rainwater and sewage networks will be implemented.

## **1.2 DESCRIPTION OF ELECTRICAL AND MECHANICAL INSTALLATIONS**

- 1.2.1 To fit the new layout, the existing underground networks will be adapted. Some of them will be uninstalled and deviated, and some will be integrated with new routes. The networks affected by the works will be:
- water supply
  - electrical lines
  - data lines
- 1.2.2 The new receptions/guard-houses will be equipped with electrical and mechanical installations.

## **1.3 CONDITIONS FOR THE SUPPLIER**

- 1.3.1 The supplier is cautioned to look the full tender documentation and to read the specifications carefully. Discrepancies in specifications and recommended items indicated by the supplier shall be reviewed before the award of the contract, at which time any pricing adjustments will be made. Any cost requested after awarding of the contract will not be allowed.
- 1.3.2 Any minor details missing in the specification pertaining to design, fabrication, supervision and materials of essential items shall be into the responsibility of the supplier, which shall guarantee to Brembo the complete and safe installed systems. Such omissions shall not entitle the supplier to claim to extra on material or labor.
- 1.3.3 It is currently expected that Brembo will operate the purchase order and all commercial matters will be discussed and resolved with Brembo's Purchasing Department.

## INVITATION TO BID

### 2.1 GENERAL REQUIREMENTS

- 2.1.1 The bidder must prove its technical capacities to develop the detailed engineering drawings for construction related to the contract.
- 2.1.2 All documentation has to be in double language: English (or Italian) and Polish. All the functions and instructions displayed on the equipment are to be in English (or Italian) and in Polish languages.
- 2.1.3 During the tender, the contractor, by analyzing the project, shall verify the feasibility of the works as they have been designed, in order to ensure the correct realization, according to building systems that he will provide and to the operating conditions as encountered in Dabrowa Gornicza, Poland, according to the national and local rules and laws.
- 2.1.4 The bid includes a schedule of the different activities indicating the expected milestones. Before awarding the contract, the contractor shall deliver to Brembo the detailed time schedule, according to the given milestones. The proposed timing will be reviewed by Brembo and coordinated between the different contractors during the works.
- 2.1.5 The contractor must check the drawings attached to the specification confirming the calculation specified in the Bill of Quantities and writing the unit prices.
- 2.1.6 The total bid price must include:
- all the burdens and formalities required by the regulations on safety
  - all temporary works necessary for the proper performance of work in contract and to safeguard the works carried out by the contractor during all stages of the building site until the end of the work, and to ensure the integrity of the work performed
  - everything listed as included in the contract
  - everything contained in the specification and all the requirements for the safety of the yard area.
- 2.1.7 Everything is specified in the documentation attached to the tender (drawings, technical specifications, general specifications, bill of quantities, etc.) is a contractual obligation and must be fully respected.
- 2.1.8 All the supplies must be tight to the specifications, except those modified in agreement between the parties.
- 2.1.9 When asked by the Customer, the engineering detailed drawings for construction will be required for the entire systems to the contractor.
- 2.1.10 The contractor must provide all the samples of materials and components as required by the technical specifications

- 2.1.11 The contractor must be available for conducting the works with three daily operation shifts and Saturday and Sunday working.
- 2.1.12 It is intended that the approval by Brembo will not absolve the contractor from its responsibility for a correct planning or a proper set-up of the work as the ultimate responsibility is his one.
- 2.1.13 The use of subcontractors is not allowed if not previously authorized by Brembo after a meticulous analysis of the subcontracts own references. In any case it's admitted only the first level of subcontract.
- 2.1.14 Six (6) complete hard copies and two (2) sets of electronic files of all technical as built documentation in English (or Italian) and Polish language shall be supplied to Brembo by the contractor.

## 2.2 QUALIFICATION AND SUBMISSION OF BID (1<sup>ST</sup> STEP)

- 2.2.1 Download of tender documentation must be done according to the following instructions:
- access the website [www.cedingegneria.it](http://www.cedingegneria.it)
  - click on AREA PRIVATA
  - Login entering User (Nome utente) and Password
  - download the ZIP files
- 2.2.2 Login for tender "CIVIL WORKS"
- User (nome utente): 15010eut1-civil
  - Password: psd39ch2NR
- 2.2.3 Login for tender "ELECTRICAL AND MECHANICAL INSTALLATIONS"
- User (nome utente): 15010eut1-mep
  - Password: h9ApuiEb4x
- 2.2.4 Submission for qualification and offer
- The bidder, in case of interest to participate to the tender, must provide to Brembo its own candidature and offer with **deadline July 1<sup>st</sup>, 2016**. The documentation to be submitted must include three hard copies and one soft copy of:
- "Evaluation criteria" full filled and its required attachments
  - Economical offer on the Bill of Quantities, including the price breakdown
  - Brembo's pre-evaluation survey full filled and its attachments
  - "Declaration of understanding and completeness" – Attachment 1 to the SP00 - General Specification
  - Time schedule of the works showing engineering, procurement of materials, constructions, final testing, delivery, and also sequences of operations, major equipment that will be used and any other information useful for a comprehensive identification of the work organization.

- Detailed and itemized description of the materials and systems to be installed, as they will be supplied, including a detailed drawing of each component, where necessary
- Specification of the warranty provided with each supplied item or system.

2.2.5 The Brembo Real Estate Team, with indisputable judgment, will evaluate all the submitted candidatures and will select a restrict number of companies that demonstrates the technical, financial and related qualifications requirements.

2.2.6 After the deadline of the 1<sup>st</sup> step, the selected candidates will be nominated through an announcement that will invite them to submit the last & final quotation. By the same way the excluded companies will be advised.

2.2.7 Soft copy of the Bill of Quantities must be delivered in PDF + XLS format; all the other attachments must be delivered in PDF format.

2.2.8 Brembo reserves the right to reject any bid that does not comply with the aforementioned specifications.

## 2.3 EVALUATION CRITERIA (1<sup>ST</sup> STEP)

Criteria	Documentation / informations to be provided by the bidder		
<p>-A- Experience for building great works during the last 10 years as contractor (works value &gt; 15.000.000 €)</p> <p>* The works value refers only to the contract signed by the contractor</p> <p>LEGEND</p> <p>CW = general contractor for civil works</p> <p>EE = general contractor for electrical equipment</p> <p>ME = general contractor for mechanical equipment</p> <p>%S = percentage of the contracted works that were subcontracted to third companies</p>	1	<p>Description of the work: .....</p> <p>Customer: .....</p> <p>Year: .....</p> <p>Works value (k€): .....</p> <p>% subcontracted works .....</p>	<p>CW <input type="radio"/> EE <input type="radio"/></p> <p>ME <input type="radio"/> %S .....</p>
	2	<p>Description of the work: .....</p> <p>Customer: .....</p> <p>Year: .....</p> <p>Works value (k€): .....</p> <p>% subcontracted works .....</p>	<p>CW <input type="radio"/> EE <input type="radio"/></p> <p>ME <input type="radio"/> %S .....</p>
	3	<p>Description of the work: .....</p> <p>Customer: .....</p> <p>Year: .....</p> <p>Works value (k€): .....</p> <p>% subcontracted works .....</p>	<p>CW <input type="radio"/> EE <input type="radio"/></p> <p>ME <input type="radio"/> %S .....</p>
	4	<p>Description of the work: .....</p> <p>Customer: .....</p> <p>Year: .....</p> <p>Works value (k€): .....</p> <p>% subcontracted works .....</p>	<p>CW <input type="radio"/> EE <input type="radio"/></p> <p>ME <input type="radio"/> %S .....</p>
	5	<p>Description of the work: .....</p> <p>Customer: .....</p> <p>Year: .....</p> <p>Works value (k€): .....</p> <p>% subcontracted works .....</p>	<p>CW <input type="radio"/> EE <input type="radio"/></p> <p>ME <input type="radio"/> %S .....</p>



-B- Previous experience as Brembo's supplier (max 5)  * The works value refers only to the contract signed by the contractor	1	Description of the work: ..... Customer: ..... Year: ..... Works value (k€): .....	
	2	Description of the work: ..... Customer: ..... Year: ..... Works value (k€): .....	
	3	Description of the work: ..... Customer: ..... Year: ..... Works value (k€): .....	
	4	Description of the work: ..... Customer: ..... Year: ..... Works value (k€): .....	
	5	Description of the work: ..... Customer: ..... Year: ..... Works value (k€): .....	
-C- Offered price	General price: to be written as the lump sum of the Bill of Quantities		
-D- Financial stability	Syntetic European Budget of the years: 2013, 2014, 2015 and 2016 (if available) and compiled pre-evaluation form to be attached		
-E- Number of direct employees	1	Administrative employees	.....
	2	Technical employees (engineers, etc.)	.....
	3	Operative employees (workers)	.....
-F- Current value of the work vehicles owned by the bidder	Value to be provided in k€		.....

-G- Legal proceedings underway for administrative offenses	YES <input type="radio"/> NO <input type="radio"/>
-H- Executive sentences for administrative offenses during the last 10 years	YES <input type="radio"/> NO <input type="radio"/>
-I- Proposed payment terms	.....

## 2.4 SUBMISSION OF BID (2ND STEP)

2.4.1 The selected bidders will attend a pre-bid meeting where they will have the possibility to discuss the technical topics in order to better understand the scope of the works.

2.4.2 The selected bidders will be required to submit their last and final offer in a few days, according to the deadline defined by the customer. The selected bidder could be required by the customer to submit a review of the previously delivered attachments.

2.4.3 The offer must be supplied according to the conditions of chapter nr.2.2.

## 2.5 EVALUATION CRITERIA (2<sup>ND</sup> STEP)

Criteria	Documentation / informations to be provided by the bidder
-J- Offered price	<i>Last and final offer: to be written as the lump sum of the Bill of Quantities</i>

## 2.6 TERMS AND CONDITIONS

2.6.1 Terms and Conditions will be negotiated with Brembo's Real Estate Department at the time of order placement and will be based on Brembo's standard documents.

## **2.7 ITEMS TO BE PROVIDED BY THE SUCCESSFUL BIDDER**

- 2.7.1 The scope of the works includes, for each system: engineering design, fabrication, supply and delivery, transport, loading/unloading from trucks, handling, lowering and lifting, installation, daily supervision and commissioning.
- 2.7.2 The Contractor shall comply with the milestones set by the time schedule and agreed in the contract.
- 2.7.3 The Contractor should specify the equipment that will be used and any other useful information for a comprehensive identification of the work in the yard. The contractor will use all appropriate equipment for carrying out the works.
- 2.7.4 The contractor must submit for approval, to the designer and the costumer, the list of all materials and systems that will be applied, specifying the brands and technical specifications and shall provide all the samples of materials and components as required. Times of submission must not affect the milestones.
- 2.7.5 The Contractor, before the beginning of the works, will provide to the office of executive planning the statement of the project's approval declaration.
- 2.7.6 Throughout the duration of the yard, the works in the foundry and factories owned by Brembo, adjacent to the expansion, will continue regularly. The contractor shall use every necessary precautions to avoid situations of obstacle and danger to Brembo.
- 2.7.7 The contractor must take care of custody and protection of materials and works, materials handling, resulting materials, possible damages, cleaning, delivery to disposal of waste materials, technical tests
- 2.7.8 The contractor must provide the temporary works, the preparations and equipment to ensure, throughout the duration of the work, injury prevention and health protection of workers.
- 2.7.9 Any type of subcontracting must be previously authorized by the customer as defined in the contract (it's admitted only the first level subcontract); the request for subcontracting must include:
- Company Name
  - Company Phone Number
  - E-mail address.
- 2.7.10 The constructor manager of the contractor shall send a Report Project Status every two weeks to Brembo's project manager.
- 2.7.11 All general arrangement and detail drawings shall become the property of Brembo. All documents will be in English (or Italian) and Polish.

## 2.8 CONTACTS

Company presentations, offers and attachments must be sent to:

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## 2.9 AVAILABLE DOCUMENTS

The available documents for each single download area are:

- 1) Technical drawings
- 2) Technical specifications
- 3) Bill of quantities
- 4) Brembo's pre-evaluation survey

**Brembo Poland Sp. z o.o.**

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